

SAP- FICO - Course Contents

Introduction to SAP R/3

- Introduction to ERP, Advantages of SAP over other ERP Packages
- Introduction to SAP R/3 FICO
- Introduction to G/L (NEW G/L), A/R, A/P, AA.
- Introduction to Banking and Treasury Management.
- Introduction to CEA, CCA, EC-PCA, CO-PA and PC.

Financial Accounting Basic Settings

- Set Countries and Currencies.
- Create Calendar
- Creation and assignment of company and company code
- Creation of business area

Creating Leading, Non- Leading and Rep Ledger.

- Defining and assignment of fiscal year variant
- Defining and assignment of posting period variant
- Defining open and closing posting periods
- Defining document type & number ranges
- Define Posting Keys.
- Maintenance and assignment of field status variants
- Defining and assignment of tolerance groups of employees
- Taxes on Sales & Purchases (input & output)
- Creation of chart of Accounts
- Defining Accounts Groups
- Defining Retained Earnings Account.
- Defining tolerance groups for G/L accounts.

General Ledger Accounting

- Creation of General Ledger Master (with and without reference)
- Display/Change/Block/Unblock of general

ledger master

- Creation of Account assignment model and posting
- Defining Recurring entry document, Run Schedule, Run Dates and posting
- Creation of Sample Document and posting
- Validations and Substitutions
- Cross Company Codes.
- Parallel Currencies (Various Methods)
- Defining Exchange Rate types and Translation ratios
- Define Exchange rates & posting of foreign currency transactions
- Interest Configuration (Balance Interest).
- Configuration of line layouts for display of GL line items.
- Create Screen Layouts.
- Validation & Substitutions.

Bank Configuration

- House Bank.
- Bank account interest calculation
- Cash Journal.
- Validations For Cash Journal.
- Substitutions for Cash Journal.
- Lockbox
- Bank Reconciliation Statements.
 - Automatic Bank Reconciliation
 - Manual Bank Reconciliation

Check Management

- Individual check payment.
- Manual check payment.
- Check registrar.
- Check encashment

Accounts receivable

- Creation of customer account groups and assignment of number ranges

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- Creation of tolerance group for customers
- Creation of customer master (display/ change/ block/ unblock of vender master)
- Item Interest Configuration.
- Down Payment Receive.
- Bills Receivable. (In depth).
- Customer Terms.
- Customer Discounts (In depth).
- Reserve for Bad-debts.
- Credit Control Area (In depth).
- Configuration of settings for Dunning.
- Automatic Clearing.
- Validations & Substitutions

Reserve For Bad debts (RBD)

- Basic Settings
- Master Data.

Accounts Payable

- Creation of vendor account groups and assignment of number ranges .
- Creation of vendor master (display/change/block/unblock of vender master)
- Creation of tolerance group for vendors
- Item Interest Configuration.
- Down Payment paid.
- Bills payable. (In depth).
- Terms of Payment.
- Vendor Discounts (In depth).
- Creation of house banks and account ids.
- Creation of check lots and maintenance of check register
- Configuration of **Automatic payment program**
- Defining correspondence & party statement of accounts.
- Automatic Clearing.
- Validation for User base Tolerance's

Taxes

- Input Tax.
- Output Tax.
- Excise Tax.

- Withholding Tax. (TDS)
- Service Tax
- Professional Tax
- Global Taxes.
- GST

Asset Accounting

- Asset Categories and Principles.
- Defining chart of depreciation
- Defining account determination, screen layout, number ranges and asset classes.
- Integration with General Ledger & Posting rules.
- Creation of asset master and sub asset master (change/display/block/unblock).
- Defining Depreciation key (base, declining, multilevel, period control methods).
- Acquisition or purchase of assets, sale of assets.
- Scrapping of assets, Transfer of assets.
- Post Capitalization and write up.
- Depreciation run.
- Line Settle of assets under construction of capital work in progress.

Cross- Company Code Transactions

- Cross company codes transactions in G/L.
- Cross company codes transactions in A/R.
- Cross company codes transactions in A/P.
- Cross company codes transactions in ASSET ACCOUNTING.
- Cancellation cross company codes transactions.

Integration with MM

- Movement types.
- Valuation class.
- Valuation area.
- Process key.
- Valuation grouping.
- Material types.
- Define plant.

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- Define division.
- Maintain storage location.
- Maintain purchasing organization.
- Assign plant to company code.
- Assign business area to plant/valuation area and division.
- Assign purchasing organization to company code.
- Creation of material group.
- Maintain company code for material management.
- Define attributes of material types.
- Set tolerance group for purchase orders.
- Set tolerance limits group for goods receipt.
- Plant parameters.
- Maintain default values for tax codes.
- Set tolerance limits for goods receipt.
- Plant parameters.
- Maintain default values for tax codes.
- Set tolerance limits for invoice verification.
- Define automatic status change.
- Group together valuation areas.
- Configure automatic posting.
- Document type & number ranges.
- Material master creation.
- To open material periods.
- Assign division to sales organization.
- Setup sales area.
- Assign sales organization distribution channel plant.
- Define rules by sales area.
- Assign shipping point to plant.
- Define pricing procedure determination.
- Define tax determination rules.
- Assignment of accounts for automatic postings.
- Setup partner determination.
- Assign shipping points.
- Creation of condition types.

Testing

- Sales order creation.
- Delivery.
- Billing document.

User Creation

- Create users.
- Role Authorizations.
- Assign Tolerance to Users.
- Create and Assign Validations to Users.
- Create and Assign Substitutions to Users

FI/ SD Credit Management

- Define credit controlling areas.
- Decentralized credit management.
- Central credit management.
- Credit controlling is currency central organization.
- Assigning credit controlling are company codes.
- Assigning customer credit controlling.
- Creating credit data.
- Resetting credit limit.
- Postings without credit limit checks.
- Automatic credit control.

Final Preparation

- Define Financial Statement Version.
- Balance carry forward Balances.
- Month ending Activities.

Testing

- Purchase order creation.
- Goods receipts.
- Invoices verification.
- Goods issue for consumption.
- Display material ledger.
- Display material document.

Integration with SD

- Define sales organization.
- Define distribution channel.
- Define shipping point.
- Assign sales organization to company code.
- Assign distribution channel to sales organization.

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- Structure of Account Balances.
- FI- CO Tables.

Reports

- Financial statement version.
- General Ledger, Accounts Payable, Accounts Receivable and Assets Reports.

CONTROLLING

Basic settings for controlling

- Maintain Controlling Area.
- Activate control indicators/ components.
- Defining Number ranges for Controlling Area.
- Maintain Planning Versions.

Cost Element Accounting

- Creation of Primary and Secondary Cost Elements.
- Creation of Cost Element Groups.
- Primary cost element categories and secondary cost element categories.

Cost Center Accounting

- Defining Cost Center Standard Hierarchy.
- Creation of Cost Centers and cost center groups.
- Planning for cost center, posting to cost centers.
- Repost of Costs.
- Overhead Calculation.
- Creation and Execution of Distribution Cycle.
- Creation and execution of assessment cycles.
- Cost center reports

Internal Orders

- Statistical Internal Order.
- Real Internal Order.
- Defining order types.
- Creation of internal orders.
- Planning of internal orders.
- Postings to internal order.
- Report of Variance analysis.

Profit Center Accounting

- Basic Settings for Profit Center Accounting.
- Creation of Dummy Profit Centers.

- Maintaining versions for profit centers.
- Creation of profit centers and profit center groups.
- Creation of revenue cost elements.
- Automatic Assignment of Revenue elements for Profit Centers.
- Postings to profit centers, planning and variance reporting

Commitment Management.

Budgetary Control

Cash Flow

- Direct Method.
- Indirect Method

Product Costing

- Define Cost Sheet.
- Define cost component structure.
- Define MRP controller.
- Define production controller.
- Create bill of material.
- Creation of work centre.
- Creation of routing.
- Creation of cost estimate with quality structure.

Profitability Analysis

- Defining the operating concern.
- Define profitability segment characteristics.
- Activating the profitability analysis.
- Creation of data structures.
- Follow of actual values.
- Creation of reports.
- Execution of reports.
- Define forms.

Real Time Concepts

- SAP Methodology.
- LSMW - Legacy System Migration Workbench.
- (Batch Input, IDOC, BAPI)
- SAP Query.
- Transport Request Creation and Release.
- Tickets.
- FAQs

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